



Date \_\_\_\_\_

**TENANT NOTICE OF INTENT TO VACATE**

I/We (Please print your first and last name):

\_\_\_\_\_

Plan on vacating the property I currently rent located at:

Current

Address: \_\_\_\_\_

This is our 28-day written notice to vacate the above property on:

\_\_\_\_\_, 20\_\_\_\_\_.

As Tenant(s), I/we understand that to terminate a month-to-month tenancy, I/we must give twenty (28) days written notice.

If on a fixed lease, I/we understand that we must provide 28 days written notice prior to the end of our lease.

If we must break our lease we understand that we will be responsible for the rent until it is re-rented, advertising charges, and a break lease fee of 50% of one month's gross rent.

Submitted this day of: \_\_\_\_\_ 20\_\_\_\_\_.

Tenant:

\_\_\_\_\_.

Phone: \_\_\_\_\_ (Home) \_\_\_\_\_ (Work) \_\_\_\_\_ (Cell).

New/Forwarding Address:

\_\_\_\_\_

Reason for moving?

\_\_\_\_\_

We appreciate any suggestions or comments regarding the condition and feeling of the property:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_